

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
FEBRUARY 28, 2006**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, February 28, 2006 in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Mayor William J. Schmitt who presided called the meeting to order at 8:00 a.m.

ROLL CALL

Mayor William J. Schmitt	present
Board member Victor J. Knies	present
Board member Thomas R. Schmidt	present

Also present were Police Chief Richard Gunselman, City Engineer Chad Hurm, Street Commissioner Raymond Eckerle, Building Commissioner David Seger, Fire Chief Kenneth Hochgesang, City Attorney Sandra Hemmerlein and Clerk-Treasurer Juanita Boehm. Personnel/Safety Director Charles Schneider was absent.

Clerk-Treasurer Juanita Boehm announced that a majority of the board members must be present for a quorum. All three of the board members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Schmitt invited all present to join him in the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on February 14, 2006. A **motion** was made by Victor Knies and seconded by Thomas Schmidt to approve the minutes as presented. Motion carried 3-0.

SOUTHERN INDIANA LEATHERNECKS 5-K RUN

Dave Englert, Commandant, Southern Indiana Leathernecks, requested permission to use city streets for a 5-K run on Saturday, May 20, 2006. Mr. Englert stated that the run is sponsored by Marine Corps League/Southern Indiana Leathernecks and is their major fund raiser for the year. Mr. Englert presented a map giving the location, which is by the Kimball Industrial Park area, across from US 231S. He said the route would be the same as last year, which would commence along W. 12th Avenue, Kimball Blvd., County Road 100 S, Old Huntingburg Road and Saint Charles Street. He said the run would start at 8:00 a.m. and would last about an hour. Englert also confirmed that he had received permission from Kimball International to use their parking lot and the County of Dubois to use their roads. He said road guards would be placed at intersections.

A **motion** was made by Victor Knies and seconded by Thomas Schmidt to approve the request of Southern Indiana Leathernecks to use city streets, as presented above, on Saturday, May 20, 2006, starting at 8:00 a.m. for a 5-K run. Motion passed 3-0.

MEMORIAL DAY SERVICE

Dave Englert, President of the Dubois County Veterans Council, requested permission to use city streets around the Square on Saturday, May 27, 2006 for the annual Memorial Day Service. Mr. Englert stated that the format is the same as last year. He said the ceremony would start at 11 a.m. and asked that streets be closed off by 10:15 a.m. Mayor Schmitt said Mr. Englert should contact the police and street departments a week prior to the service concerning road closings and barricades.

A **motion** was made by Mayor Schmitt and seconded by Victor Knies to approve the request of the Dubois County Veterans Council to use city streets around the Square and Downtown area on Saturday, May 27, 2006 for a Memorial Day Service. Motion passed 3-0.

GREATER DOWNTOWN JASPER BUSINESS ASSOCIATION 5-K RUN/WALK

Shane Lindauer, representative of Greater Downtown Jasper Business Association, requested using city streets for a 5-K run/walk on Saturday, April 15, 2006. Mr. Lindauer presented a map of the area. He said the staging area for the event is at the Train Depot. The race would then commence at 4th and Main Streets, then proceed north on Main Street to 15th Street, then proceed east to the Riverwalk and then proceed South on the Riverwalk path and end at the mile marker by the bridge. He said the mission of the run/walk was to promote downtown Jasper as well as to encourage health and vitality in the community. Lindauer stated that registration at the depot would begin at 7:00 a.m. and the walk would commence at 8:00 a.m. A discussion followed regarding safety issues when participants cross 3rd Avenue to get to the 4th and Main starting point. Mayor Schmitt advised Mr. Lindauer to contact the street and police departments a week before the race concerning barricades, street closings and traffic control.

A **motion** was made by Thomas Schmidt and seconded by Victor Knies to approve the request of Greater Downtown Jasper Business Association to hold a 5-K run/walk on the city streets on the preferred route on Saturday, April 15, 2006 from 7:00 a.m. to approximately 10:00 a.m. Permission was also given to use the Train Depot for a staging area. Motion passed 3-0.

During further discussion, City Attorney Sandra Hemmerlein advised Mr. Lindauer that the entry forms would have to include an indemnifying release or waiver, which should be signed by all entrants.

CAR SHOW – BIG BROTHERS BIG SISTERS

Melissa Wagler, representative of Big Brothers Big Sisters of Dubois County, 712 Mill Street, requested holding the annual Car Show on the Riverwalk Plaza area during the Strassenfest on Saturday, August 5, 2006. Mayor Schmitt added that this project was a great asset to the Strassenfest.

On **motion** by Victor Knies and seconded by Mayor Schmitt, approval was given to Big Brothers Big Sisters of Dubois County, to hold their annual Car Show at Buehler Plaza on Saturday, August 5, 2006. Motion passed 3-0.

LITTER

Street Commissioner Raymond Eckerle clarified that there were three two-man crews who picked up litter last month. He said the minutes and the newspaper article had printed that there was one two-man crew.

ASPHALT HOTBOX RECLAIMER

City Attorney Sandy Hemmerlein opened and publicly read the sealed quotes for an Asphalt Hotbox Reclaimer. Street Commissioner Raymond Eckerle confirmed that three quotes had been sought. The quotes were as follows:

Brown Equipment Co., Inc.

Asphalt Hotbox Reclaimer - \$16,300.00

W. A. Jones Truck Bodies & Equipment

Asphalt Hotbox Reclaimer - \$15,394.00 (in stock item)

Asphalt Hotbox Reclaimer - \$16,328.00 (factory order)

Deeds Equipment

No quote submitted

On **motion** by Victor Knies and seconded by Thomas Schmidt, approval was given to accept the low quote of \$15,394.00 from W. A. Jones Truck Bodies & Equipment for an in-stock Asphalt Hotbox Reclaimer provided the item meets specifications. If specifications are not met, the Street Commissioner should return to the Board of Public Works and Safety to explain why the low quote could not be accepted. Motion passed 3-0.

NO PARKING – MEMORIAL HOSPITAL

Police Chief Richard Gunselman reported that Susan Henke, Director of Ambulance Services at Memorial Hospital, had contacted the Mayor concerning sight distance problems for vehicles exiting Memorial Drive onto W. 9th Street because of parked cars on the north side of W. 9th Street in front of the hospital. Gunselman presented a map of the area and reported that he and the City Engineer and Street Commissioner had completed a traffic study of the situation and agreed with the hospital's concerns. Gunselman recommended making a no parking zone on the north side of W. 9th Street from Memorial Drive for a distance of 70' to the west and approximately 150' to the east. City Engineer Chad Hurm concurred and stated that it was the recommendation of the Engineering Department to eliminate parking as stated by the police chief.

A **motion** was made by Mayor Schmitt and seconded by Victor Knies to accept the recommendation of the engineering department and recommend to the City Council to remove the parking on the north side of W. 9th Street a distance of 70' west of Memorial Drive and a distance of 150' east of Memorial Drive. Motion passed 3-0.

IN-CAR VIDEO SYSTEM

Police Chief Richard Gunselman requested purchasing an in-car video system for the K-9 officer's vehicle. The police chief reported that an in-car video system had been purchased on December 13, 2005 for a cost of \$2,980.00 from Kustom Signals, Inc., the State Vendor, and recommended using that same bid to purchase another unit.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to allow the police department to purchase an in-car video system from Kustom Signals, Inc., for \$2,980.00. This price is from the recent quote that was used in purchasing such an item in December. Motion passed 3-0.

VOICE-MAIL PROGRAM

Police Chief Richard Gunselman reported that the phone system had gone down during a storm last year, but because of the maintenance contract with Verizon, the vendor, the entire system was replaced. He said he had sought a quote for voice-mail for the new system and had received a quote of \$2,903.61, less a \$1,500.00 rebate, which amounts to a net cost of \$1,403.61. He said this would include installation, programming, training and a one year warranty. He said as Verizon is the vendor for the system, that is the only place to go. Gunselman recommended installing voice-mail because it would free up some time for the dispatcher. He also said that there would not be any extra fees involved.

On **motion** by Thomas Schmidt and seconded by Victor Knies, approval was given to purchase Voice-Mail from Verizon for a net cost \$1,403.61 to be affixed to the Jasper Police Department's phone system. Motion passed 3-0.

ACCREDITATION

Police Chief Richard Gunselman requested looking into the accreditation process for the police department. He said accreditation gives legal background and shows justification. Gunselman stated that a national organization gives accreditation, but that is an expensive process, but now there is a state organization, Committee on Accreditation for Law Enforcement Associations, that gives accreditation that is sanctioned by the national board. Gunselman estimated the cost would be between \$3,500 and \$5,000. Gunselman requested permission to seek information on that process. Mayor Schmitt agreed that it would give the citizens of Jasper some actual accounting.

A **motion** was made by Thomas Schmidt and seconded by Mayor Schmitt to allow the Police Chief to obtain more data about the process of accreditation from the Indiana Law Enforcement Accreditation Committee. Motion passed 3-0.

VOICE RECORDER

Police Chief Richard Gunselman reported that the voice recorder at the police department is malfunctioning and that he has received a quote of \$350.00 per hour for a technician to look at it. The Police Chief also stated that the company wants a letter authorizing expenses up to \$5,000 for repair. Gunselman estimated that if repairs were that much, it might be worthwhile to replace the current system, which is over 12 years old. He requested granting the Mayor the ability to authorize any repairs up to whatever level he feels is worthwhile. There followed some discussion about the latest technology. Mayor Schmitt advised that the system is critical as it protects police officers as well as the public.

A **motion** was made by Mayor Schmitt and seconded by Victor Knies to permit the police chief to look into repairing the recording system and report back to the Mayor before any repairs are made. Motion passed 3-0.

2005 ROAD MILEAGE

City Engineer Chad Hurm presented the 2005 road mileage to be submitted to Indiana Department of Transportation. He presented a map of the Portersville Road and stated that there was an addition to the new portion of the Portersville Road from 36th Street to its intersection with the existing Portersville Road and the subtraction of the portion from Hartford Drive to the intersection of the new Portersville Road. Hurm stated that there was a net change of 0.10 of a mile to be added. City Attorney Sandra Hemmerlein agreed to prepare a resolution to be presented to the Board at the next meeting.

WIDENING OF PORTERSVILLE ROAD

City Engineer Chad Hurm presented plans for widening a portion of Portersville Road from 41st Street to Ackerman Road. He said the project will be under one contract with the adjacent property owners participating in the funding by reimbursing the City for curb and gutter. An alternate on the project would be proposed for the extension of the asphalt walking path along the west side of the roadway and that the school corporation would be responsible for the cost of the walking path. Hurm also presented a profile of the roadway and stated that the road would be lowered 8" to 10" to provide a better line of sight.

Mayor Schmitt emphasized that it was important to place signs in advance for motorists and residents concerning the road closure during construction. City Engineer Hurm responded that the time line for the project was from June 5, 2006 to July 31, 2006 and that the road should not close before school was out and must reopen by the time school re-opens. He said he plans to advertise for bids on March 10, 2006 and have bid openings on March 28, 2006. He said the bid could be awarded on April 11, 2006.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to approve the plans for widening Portersville Road from 41st Street to Ackerman Road. Motion passed 3-0.

SIDEWALK MANAGEMENT CONSTRUCTION CONFERENCE

City Engineer Chad Hurm requested permission to attend a Sidewalk Management Construction Conference in Madison, Wisconsin on March 6 and 7, 2006. He said the cost of the conference would be \$915.20 for the conference and lodging.

On **motion** by Victor Knies and seconded by Mayor Schmitt, approval was given for the City Engineer to attend a Sidewalk Management Construction Conference in Madison, Wisconsin on March 6 and 7, 2006 for a total cost of \$915.20. Motion passed 3-0.

LIVE BURN

Fire Chief Kenneth Hochgesang requested permission to hold a live burn inside city limits in conjunction with the Indiana Fire Instructors Association's Fire School to be held in Jasper in March. He said the actual burn date would be on March 12, 2006 with set up beginning at 7:30AM and the actual burn process starting at 8:00AM. Hochgesang said they will burn the house located at 1001 W. 6th Street. He confirmed that the property owner would clean up the structure.

A **motion** was made by Victor Knies and seconded by Thomas Schmidt to allow the Indiana Fire Instructors Association to conduct a live burn at 1001 W. 6th Street on March 12, 2006. Motion passed 3-0.

RESPONSE TIME TO FIRE CALLS

Fire Chief Kenneth Hochgesang presented and explained a report on response time from the Jasper Fire Department in 2005. He said the average response time was 5 minutes 41 seconds and that the national average time was 6 minutes. He explained that the time could be much lower if the medical helicopter standby times were excluded.

EASEMENTS

City Attorney Sandy Hemmerlein presented the following easements for acceptance and approval:

Sanitary Sewer Easement

Greater Jasper Middle School Building Corporation; Werner A. Bender, Jr. and Rosalee L. Bender; Scott D. Kissel and Romy A. Kissel; Edward J. Zoglman, Jr. and Sarah J. Zoglman; Sharon L. Rasche, Terrance L. Schitter, Richard A. Schitter, Timothy R. Schitter, Jeffrey G. Schitter, Beverly Ann Merkel, and Esther M. Schitter

- 20ft. Sanitary Sewer Easement – SW ¼ of SE ¼ of S15, T1S, R5W

Grant of Permanent Sewer Easement

- From Indiana Railway Museum, Inc. – 165 ft. of 12” sewer pipe along Patoka River in the vicinity of 7th Street and Jasper Chair Company

Grant of Permanent Underground Street Light Easement

- from Kerstiens Corporation, Inc. - Part of Lot 20 in Silver Springs I

Partial Release of Permanent Underground Street Light Easement

- to Kerstiens Corporation, Inc. - Part of Lots 19 and 20 in Silver Springs I

A **motion** was made by Mayor Schmitt and seconded by Victor Knies to approve and accept the easements, as listed above. Motion passed 3-0.

NON PAYMENT OF PARKING VIOLATIONS

City Attorney Sandra Hemmerlein reported that James Jones from English, Indiana, was cited for prohibitive parking on April 27, 2003. She said the police department has attempted to locate a current address for Mr. Jones, but all efforts have failed, therefore, no service regarding the violation has been made to James Jones. Hemmerlein also reported that Juan Ortiz, of Indianapolis, Indiana, was cited for overtime parking on September 24, 2003. She stated that this was filed in Court in December 2003, but since then no address can be located for Mr. Ortiz. City Attorney Hemmerlein requested dismissing the two violations, as described above, due to being unable to locate the violators after several years of attempts.

On **motion** by Victor Knies and seconded by Thomas Schmidt, approval was given to dismiss the two above-described violations, due to the inability to locate the individuals after several years of attempting to locate. Motion passed 3-0.

ADJOURNMENT

There being no further business to come before the board, a **motion** was made by Victor Knies and seconded by Thomas Schmidt to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 9:32 a.m.

Mayor William J. Schmitt
Presiding Officer

Attest:

Juanita S. Boehm, Clerk-Treasurer

Cynthia Kluemper, Recording Secretary